

ISO/IEC JTC1/SC7 /N3829

2007-09-09

Document Type	Meeting Minutes
Title	Meeting minutes, WG20, Software and Systems Engineering - Software Engineering Body of Knowledge, Moscow, Russia, May 21-25 2007
Source	WG20 Convener
Project	
Status	Final
Reference	
Action ID	FYI or ACT
Distribution	AG
No. of Pages	4
Note	

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**Software and Systems Engineering - Software Engineering
Body of Knowledge**

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Title: Minutes SC7/WG20 – Moscow, Russia
May 21st – 25th, 2006

Date: Friday, May 26th, 2006

Source: J. Garbajosa

Action: For information and action as noted

Minutes

1. General

1.1 Meeting Objectives

The main meeting objective was to draft of WD5 NP 24773 Software Engineering – Certification of Software Engineers. WD4 was submitted for CD registration on 2007-01-27 (N3688R). Therefore a joint objective was to perform the disposition of the comments submitted by a number of countries with the casting of the CD registration votes.

1.2 Reference Documents

20/N-034	Meeting Minutes, definitive, WG20, Software Engineering Body of Knowledge, Madrid, Spain, October, 2006
20/N-036	Definitive agenda, WG20, Software Engineering Body of Knowledge, Moscow, Russia, May, 2007
20/N-033	WD4 Certification of Software Engineering Professionals; submitted for CD registration (N3688R)
20/N-028	ISO/IEC NP 24773. Software Engineering -- Certification of Software Engineers. Project Requirements Document
20/N-029	Convenor's report, WG20, Software Engineering Body of Knowledge, Bangkok, Thailand, May 15th – 19th, 2006
IS 25000:2005	ISO/IEC 25000:2005 JTC 1/SC 7 Software Engineering -- Software product Quality Requirements and Evaluation (SQuaRE) -- Guide to SQuaRE
IS 15288:2002	Information Technology – Systems engineering – System life cycle processes
ISO 9000:2005	Quality management systems -- Fundamentals and vocabulary
ISO/IEC Guide 2:2004	Standardization and related activities -- General vocabulary

1.3 WG20 Delegates Present

Bernard Hindel, Germany
 Bob Hart, Australia
 Claude Laporte, Canada
 Hiroshi Mukaiyama, Japan
 Juan Garbajosa, Spain
 Kiyoshi Ogawa, Japan

Markku Tukiainen, Finland
Michael Krueger, INCOSE
Philip Cohen, Australia
Stephen Seidman, IEEE
Yasuko Okazaki, Japan

2. Meeting

2.1 WG 20 sessions were held at the following times:

Monday May 21st 11:30 through 18:00
Tuesday May 22nd 09:00 through 18:00
Wednesday May 23rd 9:00 through 18:00
Thursday May 24th 9:00 through 18:00
Friday May 25th 9:00 through 12:30

2.2 Meeting minutes of the Interim meeting held in Madrid in October, 2006 Plenary have been published in SC7 web site (document N3679) are published on the SC7 Web site and no comments have been received until now.

2.3 Discussed and finalized the agenda.

2.4 Comments from UK, Italy, Japan, Spain and IEEE were disposed. A new draft, draft 5, was produced accordingly.

2.5 Following comments from several the fact that 24773 has been developed to supplement ISO/IEC 17024, and the role of academy and universities were highlighted. Also the role of SWEBOK as a means for BOK comparison, being an ISO/IEC TR report.

2.6 Philip Cohen, from the Australian delegation, reviewed the 24773 text from an editorial point of view, getting a higher quality document.

2.7 There was discussion that this standard is a framework and that an appendix may be needed to serve as a guide to appropriate use of the standard, including an example of use. This remains for future consideration.

2.8 Prepared WD5.0

2.9 Schedule for next phase: It was agreed to submit current draft for FCD (and CD) ballot so that comments can be disposed during next Interim.

2.10 Assigned tasks to editors

The work remaining is that Current draft has to be formatted according to ISO directives.

Next Interim Meeting Items

2.11 To dispose FCD ballot comments and to produce, if ballot would be positive, the DIS draft.

Action Items

2.12 To submit current draft for FCD ballot (and CD ballot if required) by the cut date.

Moscow, Russia 2006 Interim New Documents

20/N-036 Moscow meeting agenda. WG20, Software Engineering Body of Knowledge,
20/N-038 WD4,99 Certification of Software Engineering Professionals
20/N-039 Minutes, WG20, Software Engineering Body of Knowledge, Moscow, Russia
20/N-040 Convenor's report Moscow Plenary
20/N-041r 24773 PRD updated plan
20/N-041 24773 CD registration comment disposition
20/N-042 WD5,0 (for FCD ballot) Certification of Software Engineering Professionals

4. Next meeting

WG20 will have the next interim meeting in Montreal, Québec, Canada, from Oct 29th to Nov 2nd.